VL + POC
accepted 8/12/26
Lmes

August 12, 2026

Elizabeth T. Heiney, BS, RN, BC
Supervising Nurse Consultant
Department of Public Health
Facility Licensing & Investigations Section

Dear Ms. Heiney,

In response to the unannounced visit to Elim Park Baptist Home, Inc on July 13, 2026, you will find our Plan of Correction attached.

Please do not hesitate to reach out to me if you have any additional questions or requests.

Thank you,

Patricia Kopf, RN, BSN
Director of Nursing Assisted Living Services (SALSA)
Elim Park Baptist Home, Inc.
203-996-1032 cell
203-272-3547 main

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Plan of Correction for Violation:

The following are violations of the Regulations of Connecticut State Agencies **Section 19-13- D105 (d) Governing authority of an assisted living services agency (4) (A) and (e) General requirements for an assisted living services agency (1) and (g) Supervisor of assisted living services (2) (A) (B) and (h) Nursing Services provided by the assisted living services agency (3) (D) (4) (F) (G) and (m) Client Bill of Rights and Responsibilities to be free from harm (5).**

- Based on review of clinical records, review of agency documentation, and staff interviews for fifteen of fifteen clients reviewed (Client #1-15), the Governing Authority failed to ensure oversight of an agency employee for the protection of the clients' rights.

1. Prevention of Recurrence:

- Re-training of LPNs and RNs on the Elim Park Baptist Home, Inc. "Controlled substance distribution and accountability policy and procedure".
- Training of LPNs and RNs on the Elim Park Baptist Home, Inc. new "Procedure for handling of narcotics".
- All medication delivery slips from all pharmacies to be kept in a binder for reference.
- Bi-monthly narcotic counts done by two nurses together on all clients who have narcotics on ALSA services. Log to be kept in SALSA office.
- Narcotic destruction log maintained and signed off by two RNs together. Log to be kept in SALSA office.
- Medication destruction log maintained for all medications destroyed on the request of client or families to be signed off by two nurses together. Log to be kept in SALSA office.
- Monthly med box audits to be completed on 10% of all med boxes monthly by nursing.
- Retraining of LPNs, RNs, and CNAs on the Elim Park Baptist Home, Inc "Resident Bill of Rights" and the "EPP Resident Bill of Rights" policy and

procedure.
- Retraining of LPNs, RNs, and CNAs on the Elim Park Baptist Home, Inc, "Abuse" policy and procedure.

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2. Date of Completion:
   - August 31, 2026, 2026.
3. Plan:
   - Inservice re-training this month for LPNs, RNs, and CNAs.
   - Medication logbook was created and will be maintained by SALSA.
4. Title of person responsible:
   - SALSA or RN Designee.