STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Home and Community Living Administration
PO Box 45600, Olympia, WA 98504-5600

August 4, 2026

CERTIFIED MAIL 9489 0090 0027 6340 7262 17

Licensee, TENDERLY CARE HOME LLC
Tenderly Care Home LLC
1843 53rd Loop SE
Olympia, WA 98501

Adult Family Home License # **757828**
Entity Representative: SARAH SHERIFF

IMPOSITION OF CONDITIONS ON A LICENSE

Dear Licensee:

On July 21, 2026, the Department of Social and Health Services (DSHS), Residential Care Services completed a follow up inspection at your facility. This letter is formal notice of the imposition of conditions on the license for your adult family home, located at **1843 53rd Loop SE, Tumwater,** by the State of Washington, Department of Social and Health Services, pursuant to the Revised Code of Washington (RCW) 70.128.160 and Washington Administrative Code (WAC) 388-76-10940.

The imposed conditions on the license are based on the following violation of the RCW and/or WAC determined by the department in your adult family home and described in the attached Statement of Deficiencies (SOD) report dated **July 21, 2026**.

Conditions on License

WAC 388-76-10475 (1) Medication—Log.

The licensee failed to keep an up-to-date medication log for two residents. This failure resulted in one resident's medication log not matching prescriber orders, in another resident's medication log missing documentation of medication administration and vital signs and placed both residents at risk for harm from medication errors.

This is an uncorrected deficiency previously cited on May 14, 2026, and February 6, 2026.

NOTE: This is the violation, which resulted in the conditions on the license; see the attached Statement of Deficiencies for any additional violations.

The department has determined that the following conditions shall be placed on your adult family home license:

The Adult Family Home (AFH) Provider, at their own expense, must hire a Registered Nurse Consultant (RNC), not currently or previously affiliated with the AFH, and familiar with AFH regulations by August 21, 2026, to assist in the development and implementation of a standard medication system to ensure medications are properly administered and medication logs are kept-to-date.

- ***The RNC must assist the AFH Provider in reviewing current medication practices and developing a standard medication system to ensure:***
  - ***Residents receive all medications as prescribed.***
  - ***Medication logs include all prescribed medications and are kept up to date.***

- ***The RNC must assist the AFH Provider in reviewing and implementing a blood sugar monitoring plan to ensure:***
  - ***All staff, to include AFH Provider, are trained and educated in interpreting diabetic treatment plans, and parameters based on specific resident orders.***
  - ***All staff, to include AFH Provider, are trained in the administration of insulin, using a sliding scale.***
  - ***All staff, to include AFH Provider, are trained in how to interpret insulin doses required, in addition to sliding scale insulin.***
  - ***All staff, to include AFH Provider, are trained in how and when to report changes to the healthcare provider, the Registered Nurse Delegator, and other appropriate professionals based on blood sugar levels.***
  - ***All staff, to include AFH Provider, are trained in how and when to report diabetic complications, to the healthcare provider, the Registered Nurse Delegator, and other appropriate professionals.***
  - ***All staff, to include AFH Provider, are trained in how to complete and maintain an accurate Blood Sugar Monitoring and Insulin Administration Records.***

- ***The AFH Provider must provide the RNC with a copy of the Statement of Deficiencies dated July 21, 2026.***

- ***The AFH provider must provide the name and contact information of the RNC to the Department Field Manager upon hire.***

- ***The RNC must submit written documentation of staff training regarding standard medication administration practices, medication logs, and blood sugar monitoring to the RCS Field Manager by Monday, 5:00 PM on Friday September 4, 2026.***

- ***The AFH provider must post this Notice of Conditions, with the license, in a visible location in a common use area of the AFH, accessible to residents and visitors.***

The effective date of the conditions on your license was **verbally** imposed on **July 30, 2026,** and remains in effect until lifted by formal Department of Social and Health Services notice. As provided in RCW 70.128.160(b), WAC 388-76-10990(6), the effective date of the conditions on your license will not be postponed pending an administrative hearing or informal dispute resolution review.

Attestation (Plan of Correction):

Return the enclosed SOD within 10 calendar days with the following:

- The date you have or will have each deficiency corrected;
- A signature and date attesting that you are taking actions to correct and maintain correction for each cited deficiency.

Return the signed and dated SOD to:

Jennifer LeMaster, Field Manager
Region 3, Unit F
6639 Capitol Blvd SW Point Plaza West
Tumwater, WA 98501
Phone: (360) 746-4675 / Fax: (360) 664-8451
rcsregion3email@dshs.wa.gov

Appeal Rights:

You have two appeal rights: Informal Dispute Resolution (IDR) and an Administrative Hearing. Each has a different request timeline.

Informal Dispute Resolution [RCW 70.128]

YOU MAY:

Request an Informal Dispute Resolution (IDR) meeting within **10 working** days after you receive this letter.

Provider Process for Choosing a Panel or Traditional IDR:

You may only choose a **Panel IDR** if you are disputing **three or fewer** citations or enforcement actions. You may choose a **Traditional IDR** regardless of the number of citations or enforcement actions you intend to dispute. If you choose a **Panel IDR**, all documents supporting your dispute must be submitted within **20 working days** after you receive this letter. For **Panel IDRs**, the IDR program will not consider any documents

submitted after the **20 working day deadline.** For **Traditional IDR** you should submit documents supporting your dispute at least **seven** days prior to the date of the IDR meeting.

You can make an IDR request and find directions on the IDR web page at: http://www.dshs.wa.gov/altsa/idr.

Formal Administrative Hearing

You may contest the conditions by requesting a formal administrative hearing to challenge the deficiencies, which resulted in the conditions. **All hearing requests must be in writing and include:**

- A copy of this letter; and
- A copy of the Statement of Deficiencies.

The written request must be received within twenty-eight (28) calendar days of receipt of this letter.

Send your **written** request to:

Office of Administrative Hearings
PO Box 42489
Olympia, Washington 98504-2489

NOTICE: State and federal law provide protections to defendants who are in military service, and to their dependents. Dependents of a service member are the service member's spouse, the service member's minor child, or and individual for whom the service member provided more than one-half of the individual's support for one hundred eight days immediately preceding an application for relief.

One protection provided is the protection against the entry of a default judgment in certain circumstances. This notice pertains only to a defendant who is a dependent of a member of the National Guard or a military reserve component under a call to active service, or a National Guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days. Other defendants in military service also have protections against default judgments not covered by this notice. If you are the dependent of a member of the national guard or a military reserve component under a call to active service, or a national guard member under a call to service authorized by the governor of the state of Washington, for a period of more than thirty consecutive days, you should notify the Department in writing of your status as such within twenty days of the receipt of this notice. If you fail to do so, then a court or an administrative tribunal may presume that you are not a dependent of an active duty member of the national guard or reserves, or a national guard member under a call to service authorized by the governor of the state of Washington, and proceed with the entry of an order of default and/or a default judgment without further proof of your status. Your response to the Department about your status does not constitute an appearance for jurisdictional purposes in any pending litigation nor a waiver of your rights.

If you have any questions, please contact Jennifer LeMaster, Field Manager, at (360) 746-4675.

Sincerely,

Alfredo Brown

Alfredo Brown
Compliance Specialist
Residential Care Services

Enclosure

cc: Field Manager, Region 3, Unit F
RCS Regional Administrator, Region 3
HCS Regional Administrator, Region 3
DDA Regional Administrator, Region 3
WA LTC Ombuds
HQ Central Files
DRW
SN