



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, Washington 98504-5600

February 27, 2024
(email)

Laura Williams-Administrator
The Cottages at Mill Creek
13200 10th Drive SE
Mill Creek, WA 98012

IDR SCHEDULING LETTER

License #1977

Dear Administrator:

This letter will confirm your request for an Informal Dispute Resolution (IDR) regarding Statement of Deficiencies (SOD) dated December 21, 2023.

Based on your conversation with IDR Program staff, your IDR review meeting is scheduled for:

- **Date and Time** **March 26, 2024 at 9:30**
- **Type of Review** Telephone/Teams

You can call 1-564-999-2000 conference ID 383 487 5# or you may join the Teams meeting via computer with the link from your calendar invitation.

You indicated you are disputing the following citation(s):

WAC 388-78A-2450

You indicated the following individuals will participate and represent your facility in the IDR process:

Laura Williams-Administrator, Jake Montizingo-VP of Business Ops, Vickie Holgate-Reg. Operations Spec., Consulea Martin-DNS

Please provide additional documentation specifically related to the citation(s) you are disputing **at least one week prior to the scheduled IDR** date by emailing them to RCSIDR@dshs.wa.gov or by faxing them to (360) 725-3225.

If you have any questions, please contact me at (360) 725-3233 or Staci Dilg at (360) 725-2307.

Sincerely,

Kim Friesz for Staci Dilg

Kim Friesz for
Staci Dilg
IDR Program Manager
Residential Care Services

Enclosure

cc: Field Manager, Region 2 Unit A
Regional Long Term Care Ombuds
State Long Term Care Ombuds
Field File
Central Files
IDR File