**Washington State Patrol**
**Fire Protection Bureau**
Phone: (360) 596-3900

| | | | |
|---|---|---|---|
| ***Business Name*** | Trustwell Living at Sinclair Place | ***Provider Number*** | 2728 |
| ***Address*** | 680 PRAIRIE , | ***Approval Status*** | Approved |
| ***City, State, Zip*** | Sequim, WA 98382 | ***Facility Type*** | Residential Care |

On 08/04/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

**All violations noted during previous related inspection(s) have been corrected.**

Owner or Owner's Representative

*Signature*

Jeramie ODell Maintenance Director
*Print Name and Title*

Deputy State Fire Marshal Raul Murcia
PO BOX 42642
Olympia WA 98504
(360) 819-0067

*Signature*

**Right of appeal.** Any person may appeal any decision made by the Fire Protection Bureau in accordance with WAC 212-12.



Initials of Authorized Facility Representative: _____

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|---|---|---|---|
| ***Business Name*** | Trustwell Living at Sinclair Place | ***Provider Number*** | 2728 |
| ***Address*** | 680 PRAIRIE , | ***Approval Status*** | Disapproved |
| ***City, State, Zip*** | Sequim, WA | ***Facility Type*** | Residential Care |

On 04/22/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

| Code Requirement | Statement of Violation |
|---|---|

**1 Owner's Responsibility**

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|---|---|
| The owner shall maintain an inventory of all required fire-resistance-rated construction, construction installed to resist the passage of smoke and the construction included in Sections 703 through 707 and Sections 602.4.1 and 602.4.2 of the International Building Code. Such construction shall be visually inspected by the owner annually and properly repaired, restored or replaced where damaged, altered, breached or penetrated. Records of inspections and repairs shall be maintained. Where concealed, such elements shall not be required to be visually inspected by the owner unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or similar movable entry to the space.<br><br>(IFC 701.6 2021) | Findings during the inspection were:<br><br>Facility failed to provide documentation showing annual inspection of all fire-resistance-rated construction. |

**2 Inspection, Testing and Maintenance**

| | |
|---|---|
| The maintenance and testing schedules and procedures for fire alarm and fire detection systems shall be in accordance with Sections 907.8.1 through 907.8.5 and NFPA 72. Records of inspection, testing and maintenance shall be maintained.<br><br>(IFC 907.8 2021) | Findings during the inspection were:<br><br>Facility failed to provide documentation showing battery operated smoke alarms are being inspected monthly. |

**3 Maintenance**

| | |
|---|---|
| Carbon monoxide alarms and carbon monoxide detection systems shall be maintained in accordance with NFPA 72. Carbon monoxide alarms and carbon monoxide detectors that become inoperable or begin producing end-of-life signals shall be replaced.<br><br>(IFC 915.6 2021 WAC) | Findings during the inspection were:<br><br>Facility failed to provide documentation showing testing and maintenance of carbon monoxide alarms. |



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On 04/22/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

| Code Requirement | Statement of Violation |
|---|---|
| **4 Activation Test** | |
| Emergency lighting equipment shall be tested monthly for a duration of not less than 30 seconds. The test shall be performed manually or by an automated self-testing and self-diagnostic routine. Where testing is performed by self-testing and self-diagnostics, a visual inspection of the emergency lighting equipment shall be conducted monthly to identify any equipment displaying a trouble indicator or that has become damaged or otherwise impaired.<br><br>(IFC 1032.10.1 2021) | Findings during the inspection were:<br><br>Facility failed to provide documentation showing 30-second monthly activation test for all exit signs and emergency lighting. |
| **5 Power Test** | |
| Battery-powered emergency lighting equipment shall be tested annually by operating the equipment on battery power for not less than 90 minutes.<br><br>(IFC 1031.10.2 2021) | Findings during the inspection were:<br><br>Facility failed to provide documentation showing 1.5 hour power test for all exit signs and emergency lighting. |

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On 04/22/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

| Code Requirement | Statement of Violation |
|---|---|
| **6 NFPA 80 Fire Door Inspection and Testing** | |
| 5.2.1 Inspection and Testing. Upon completin of the installation, door, shutters, and window assemblies shall be inspected and tested in accordance with 5.2.4.<br>5.2.4 Periodic Inspection and Testing.<br>5.2.4.1 Periodic inspections and testing shall be performed not less than annually.<br><br>5.2.2.4 A record of all inspections and testing shall be provided that includes, but is not limited to, the following information:<br>1. Date of inspection<br>2. Name of facility<br>3. Address of facility<br>4. Name of person(s) performing inspections and testing<br>5. Company name and address of inspecting company<br>6. Signature of inspector of record<br>7. Individual record of each inspected and tested fire door assembly<br>8. Opening identifier and location of each inspected and tested fire door assembly<br>9. Type and description of each inspected and tested fire door assembly<br>10. Verification of visual inspection and functional operation<br>11. Listing of deficiencies in accordance with 5.2.3, Section 5.3, and Section 5.4<br><br>And the following hall be checked:<br>1. Labels are clearly visible and legible<br>2. No open holes or breaks exist in surfaces of wither the door or frame<br>3. Glazing, vision light frames, and glazing beads are intact and securely fastened in place, if so equipped.<br>4. The door, frame, hinges, hardware, and non combustible threshold are secured, aligned and in working order with no visible, signs of damage<br>5. No parts are missing or broken<br>6. Door clearances do not exceed clearances listed in 4.8.4 and 6.3.1.7<br>7. The self-closing device is operational,: that is, the active door completely closes when operated from the full open position<br>8. If a coordinator is installed, the inactive lead close before the active lead | Findings during the inspection were:<br><br>-Facility failed to provide documentation showing annual inspection of all fire doors.<br><br>The following doors failed to close, latch, or had penetrations.<br><br>-2nd floor double doors by room 240.<br>-2nd floor mezzanine by elevator failed to close.<br>-2nd floor storage room by room 214.<br>-1st floor double doors to dining room. |



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On 04/22/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

| Code Requirement | Statement of Violation |
|---|---|
| 9. Latching hardware operates and secures the door when it is in the closed positon<br>10. Auxiliary hardware items that interfere or prohibit operation are not installed on the door or frame<br>11. No field modification to the door assembly have been preformed that void the label.<br>12. Meeting edge protection, gasketing and edge seals where required, are inspected to verify their presence and intertie<br>13. Signage affixed to a door meets the requirements listed in 4.1.4 | |

**7 Fire Drills**

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|---|---|
| In all Group I, Group E, and Group R2 Occupancies licensed by the state, at least twelve planned and unannounced fire drills shall be held every year. Drills shall be conducted quarterly on each shift in Group I and Group R2, Occupancies and monthly in Group E Occupancies to familiarize personnel with signals and emergency action required under varied conditions. A detailed written record of all fire drills shall be maintained and available for inspection at all times. When drills are conducted between 9:00 p.m. and 6:00 a.m., a coded announcement may be used instead of audible alarms. Fire drills shall include the transmission of a fire alarm signal and simulation of emergency conditions. The fire alarm monitoring company shall be notified prior to the activation of the fire alarm system for drill purposes and again at the conclusion of the transmission and restoration of the fire alarm system to normal mode.<br><br>(WAC 212-12-044) | Findings during the inspection were:<br><br>Fire drill shall be conducted once per shift per quarter and documentation shall be provided for the last 12 months. |

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On 04/22/2026 the Office of the State Fire Marshal conducted an inspection at your facility.

Code Requirement

Statement of Violation

**Next inspection scheduled on or after: 05/23/2026**

**Right of appeal.** Any person may appeal any decision made by the Fire Protection Bureau in accordance with WAC 212-12.

Owner or Authorized Representative

_____ Jeramie ODell Maintenance Director
*Signature* *Print Name and Title*

Deputy State Fire Marshal Raul Murcia
PO BOX 42642
Olympia WA 98504
(360) 819-0067

_____
*Signature*



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